

**Mandatory Pre-bid Conference Minutes**  
**Division Contract # DN00334 Left Turn Lane Construction**  
**NC 191 at Mills River Town Hall Drive, Henderson County**  
**April 8, 2014, 10:00 a.m.**

The contractors listed below were in attendance and they will be the only firms allowed to bid on this project.

<u><b>Name</b></u>	<u><b>Representing</b></u>	<u><b>Telephone</b></u>
Steve Cannon	NCDOT-District Engineer	828-891-7911
Josh Lanning	NCDOT-Asst. Dist. Engineer	828-891-7911
Tommy Hart	JLS Company	828-684-7776
Ed Norton	JLS Company	828-684-7776
Armand Huppe	Harrison Construction	828-506-4905
Mark Stepp	NHM Constructors	828-670-6652
Shane Laughter	Fletcher Grading	828-654-7777
Jeff Bradley	Fletcher Grading	828-337-8365
Brian Kirk	Tarheel Paving	828-551-8552
Gary Garland	Whitmire Grading	828-551-1210

Pre-Bid meeting was conducted by Steve Cannon.  
Project was introduced and general information read to attendees.  
The Instructions to Bidders Sheet was covered.  
Bid Items were discussed.

**The bid opening will be Tuesday, April 22, 2014 at 2:00 p.m. at the DOT Division 14 office in Sylva. The availability date is Tuesday, May 22, 2014, pending receipt of bonds and proof of insurance.**

**Intermediate Contract Time and Liquidated Damages are \$200.00 per hour. Time restrictions; Contractor may not close or narrow a lane of traffic during the following times, 6:00 AM to 9:00 AM and 4:00 PM to 7:00 PM Monday thru Friday. At other time restrictions as stated in the contract.**

**Final Completion Date of July 11, 2014.**

**Liquidated damages are \$500.00 per calendar day.**

**Contract Error: It has been determined that the dollar figures as stated in the contract proposal for diesel fuel price adjustment and base price index for liquid asphalt have been crossed up. The correct figures are \$3.2882 per gallon for the diesel fuel and \$558.21 per ton for the liquid asphalt.**

**There are set MB/WB goals for this project. The goals are 1% MB participation and 2% WB participation. If the Contractor submits higher participation % than the contract goals then the participation % will not become the contract goal. The Contractor is encouraged to use MBE and WBE.**

**Inspection:** HICAMS Inspection procedures shall apply to this project. Therefore do not install any materials until they have been accepted by NCDOT.

**Seeding:** Attention is directed to the 7 day seeding requirement and fertilizer requirement for this project.

**Drainage Cross Pipe:** Contract and plans indicate that 66 LF of RCP is to be installed across NC 191. The Contractor will be allowed to install 68 LF of RCP for constructability purposes.

**Utilities:** Contractor is advised that a 24 inch water main is under the road or road shoulder and runs the full length of this project. This line is the primary supply line to the city of Hendersonville. The exact location will have to be determined by the Contractor. Great care should be taken to prevent damage to this line.

**Traffic Control:** Traffic Control and Work Zone Signage shall meet Project Plan Specifications, MUTCD and NC DOT Standards. Access to private driveways and to Mills River Town Hall shall be maintained during construction.

No subsurface information is provided by NCDOT.

All paved driveways are to be tied in with Hot Mix Asphalt. Match the existing driveway pavement structure but not less than a minimum asphalt depth of 2 inches.